

**ROUTING AND RECORD SHEET****SUBJECT:** (Optional)

Monthly Report for November 1982

<b>FROM</b> <span style="border: 1px solid black; padding: 2px;"> </span> Chief, Human Resources Management Division, OC		<b>EXTENSION</b>	<b>NO.</b> OCHRM M82- <b>638</b>
			<b>DATE</b> <b>09 DEC 1982</b>
<b>TO:</b> (Officer designation, room number, and building)	<b>DATE</b>		<b>OFFICER'S INITIALS</b>
	<b>RECEIVED</b>	<b>FORWARDED</b>	
1. D/CO	10 DEC 1982		
2. EXA	10 DEC 1982		
3. P&B	14 DEC 1982		
4. OC-IMS			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

 FORM 1-79 **610** USE PREVIOUS EDITIONS

CONFIDENTIAL

OCHRM M82-638

09 DEC 1982

MEMORANDUM FOR: Director of Communications

25X1 FROM:

[REDACTED]  
Chief, Human Resources Management Division, OC

SUBJECT: Monthly Report for November 1982

25X1 1. On Monday, 01 November, Mr. John Plashal of the House  
25X1 Appropriations Defense Subcommittee and [REDACTED] and  
25X1 [REDACTED] of the Legislative Liaison Division, visited CTB.  
AC/CTB briefed the visitors on CTB's operation and accompanied them  
on a tour of [REDACTED]

25X1 2. In the continuing effort to resolve OC requests, PMCD com-  
pleted its review of the OC-FND/CAB. A "feedback" session on the  
review was held on 8 November 1982 with [REDACTED] (PMCD), the  
DD/CO, and C/OC-FND. Both DD/CO and Chief, FND were pleased with  
the results.

25X1 3. The OC Course Catalog, [REDACTED] is in the process of  
being updated. Target distribution date is 29 January 1983.

25X1 4. On Wednesday, 10 November, [REDACTED] was pre-  
sented a Certificate of Distinction by the D/CO for his superior  
25X1 level of performance [REDACTED]

25X1 5. A longevity ceremony was conducted on 9 November [REDACTED] for  
25X1 those personnel whose anniversaries of employment fell in 1982.  
[REDACTED] received a Special Achievement Award, including  
a cash award of \$1,500.00, in addition to the receipt of a 25-year  
certificate.

25X1 6. OC's recruitment requirements for FY-83 were discussed at a  
25X1 meeting with OP representatives [REDACTED]  
[REDACTED] on 16 November. An EOD goal of 184 for  
FY-83 was established.

25X1 7. GS-11 evaluation panels were completed during the month.

25X1 8. The [REDACTED] has been revised to include a GS-12 training  
officer position for the facility.

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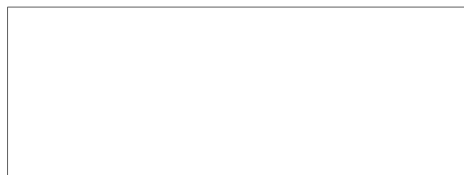
25X1  
WARNING NOTICE  
INTELLIGENCE SOURCES  
OR METHODS INVOLVED

CONFIDENTIAL

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9. At the end of the month, Panel D remained at 29 under strength and Panel N was 17 technicians under strength.

25X1 10. Nine employees [redacted] bringing the total pro-  
25X1 cessed to 71.



Distribution:

Original - D/CO, EXA, P&B, OC-IMS

1 - OC-CSD

1 - OC-DND

1 - OC-ED

1 - OC-FND

1 - OC-PS

1 - [redacted]

1 - OC-HRMD/CTB